
Lambourn Neighbourhood Development Plan

Committee considering report:	Council
Date of Committee:	14 May 2026
Portfolio Member:	Councillor Denise Gaines
Date Head of Service agreed report:	27 March 2026
Date Portfolio Member agreed report:	15 March 2026
Report Author:	Laila Bassett
Forward Plan Ref:	C4804

1 Purpose of the Report

- 1.1 This report provides Council with the Lambourn Neighbourhood Development Plan (NDP), which was submitted to West Berkshire District Council (WBDC) on 16 February 2026.
- 1.2 Following submission, responsibility for taking the plan forward lies with the local planning authority (LPA). In accordance with the Regulations, the submitted plan must be publicised for a six-week period with representations invited and must then undergo independent examination. All representations received will be forwarded to the appointed examiner.
- 1.3 Approval is now required for the Lambourn NDP to progress to these next stages.

2 Recommendations

- 2.1 That Council resolves that:
 - 1) The submitted Lambourn NDP be subject to a six-week consultation under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended).
 - 2) Following the six-week consultation, the Lambourn NDP be sent for independent examination under Regulation 17 of the Neighbourhood Planning (General) Regulations 2012 (as amended).

3 Implications and Impact Assessment

Implication	Commentary
<p>Financial:</p>	<p>For several years, the Government provided national grant funding to qualifying bodies (eg. parish and town councils) preparing neighbourhood plans, and to LPAs to support their role in the neighbourhood planning process. However, following the Spending Review, the Government announced in June 2025 that this support would be withdrawn with immediate effect.</p> <p>On 12 December 2025, the Government wrote to all LPAs advising that they could claim grant funding for neighbourhood planning activities undertaken during the period from 1 April 2025 to 31 March 2026. LPAs were able to make the following claims:</p> <ul style="list-style-type: none"> • £20,000 in areas where a neighbourhood plan had not previously been adopted. The claim could only be made once the LPA had issued a decision statement confirming its intention to send a plan to referendum. • £5,000 for designation of the first five neighbourhood areas. • £10,000 for substantive modifications to an adopted neighbourhood plan which required examination but not referendum, where the nature of the plan remained unchanged. • £20,000 for a full review and replacement of an adopted neighbourhood plan, or for more substantive modifications requiring both examination and referendum. <p>The Government has not yet indicated whether the support programme will be extended beyond 31 March 2026.</p> <p>The financial cost to the council is largely incurred through officer time, and through the organisation of the independent examination and referendum. It is estimated that approximately 80 - 90 hours of officer time is required to support the development of a neighbourhood plan, based on experience supporting the Stratfield Mortimer NDP.</p> <p>Most neighbourhood plan examinations are conducted by way of written representations, at an expected cost of £5,600. If the appointed examiner determines that hearing sessions are required, the cost is expected to be approximately £7,700. The Council has secured the services of Intelligent Plans and Examinations through a competitive tendering process, with</p>

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	<p>fixed prices agreed for both written and hearing-based examinations.</p> <p>On average, referendums cost approximately £5,000 per ballot box, in addition to officer time associated with arranging and delivering the referendum.</p>
Human Resource:	Not applicable
Legal:	<p>An adopted neighbourhood plan forms part of the statutory development plan.</p> <p>The neighbourhood planning process is governed by the Localism Act 2011 and the Neighbourhood Planning (General) Regulations 2012 (as amended).</p> <p>The qualifying body is responsible for leading plan preparation. In parished areas this is the parish or town council, unless a parish does not meet the relevant threshold and instead establishes a neighbourhood forum. In unparished areas, a neighbourhood forum acts as the qualifying body.</p> <p>LPA's have statutory responsibilities at key stages, including public consultation, examination, and facilitating a referendum. If more than 50% of those voting in the referendum vote in favour of the plan, the neighbourhood plan is brought into legal force and forms part of the development plan.</p>
Risk Management:	Not applicable
Property:	Not applicable
Policy:	<p>National planning policy provides for neighbourhood planning. An adopted neighbourhood plan forms part of the district's development plan.</p>

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	Positive	Neutral	Negative	Commentary
Equalities Impact:				
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		✓		Neutral impact as neighbourhood plans apply to all members of the community.
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		✓		Neutral impact as neighbourhood plans apply to all members of the community.
Environmental Impact:	✓			NDPs may include policies that protect and enhance the environment.
Health Impact:		✓		Not applicable
ICT Impact:		✓		Not applicable
Digital Services Impact:		✓		Not applicable

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Council Strategy Priorities:	✓			<p>Having a neighbourhood plan contributes to the following priorities by:</p> <ul style="list-style-type: none"> • Tackling the Climate and Ecology Emergency – policies can provide the opportunity to protect and enhance the local environment for generations to come, whilst also increasing a community’s resilience to climate change. • A Prosperous and resilient West Berkshire – policies can encourage development which supports a range of good quality local jobs, businesses, and services to meet the needs of local people. Policies can also make decisions on what type of housing is needed and where it should be built. • Thriving Communities with a Strong Local Voice – neighbourhood plans allow local communities to take the lead and enhance their local area, whilst also shaping where and how development takes place.
Core Business:		✓		
Data Impact:		✓		
Consultation and Engagement:	<p>Laura Callan (Interim Service Director – Development and Housing), Corporate Board, Cllr Denise Gaines (Portfolio Holder: Planning and Housing), and Executive Briefing.</p> <p>The NDP has also undergone consultation during its preparation and must pass a local referendum before adoption.</p>			

4 Executive Summary

4.1 The Lambourn NDP has been prepared by Lambourn Parish Council, supported by community volunteers. It provides planning policies to guide development within the designated Lambourn Neighbourhood Area, which covers the Parish of Lambourn.

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- 4.2 The NDP includes a suite of Development Management policies addressing environmental protection, heritage, design, housing, community facilities, transport, and the local economy, including the racehorse training industry.
- 4.3 The plan also includes three residential site allocations:
- Land at Wantage Road, Lambourn: approximately 25 dwellings.
 - Former Royal British Legion Sites, Lambourn: approximately 10 dwellings.
 - Land at Collingridge Farm, Lambourn: approximately 10 dwellings.
- 4.4 Lambourn Parish Council undertook consultation on the proposed submission draft of the NDP between 6 September 2024 and 18 October 2024. A total of 326 representations were received, including one from WBDC. While changes were made following the consultation, these were not considered to materially alter the plan.
- 4.5 The NDP was formally submitted to WBDC on 16 February 2026, following agreement by Lambourn Parish Council on 4 February 2026. Upon submission, WBDC assumed responsibility for taking the plan forward. A legal compliance check undertaken in March 2026 confirmed that all statutory submission requirements had been met.
- 4.6 In line with Regulations, the submitted NDP must be publicised for a six-week period, with representations sought. Following the six-week period of consultation, the plan must then undergo independent examination. The submitted plan, accompanying documents, and representations received will be forwarded to an appointed independent examiner, who will assess whether the NDP meets the Basic Conditions, with or without modifications.
- 4.7 Council is therefore asked to approve progression of the plan to consultation and independent examination.

5 Supporting Information

Introduction

- 5.1 The 2011 Localism Act has encouraged communities and local people to come together and shape the future of their local areas through neighbourhood plans.
- 5.2 West Berkshire is 100% parished and the legislation requires that they are developed by parish and town councils assisted by community volunteers. However, there are several parishes that are so small that they do not meet the threshold and instead have a parish forum. In these cases, a neighbourhood forum must be established to develop such plans, provided they meet the requirements of the legislation. Plans must be in general conformity with national planning policies and the strategic policies contained within local plans.
- 5.3 Neighbourhood plans must be subject to consultation, independent examination and a referendum. If successful at referendum they form part of the statutory development plan for West Berkshire. In other words, they are used to determine the outcome of planning applications.
- 5.4 There are three different types of neighbourhood plans:

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- Neighbourhood Development Plans (NDPs): A planning document that contains planning policies. Site allocations can also be included.
- Neighbourhood Development Orders (NDOs): Grant planning permission for specific types of development in a particular area; and
- Community Right to Build Orders (CRtBOs): Grant planning permission for small-scale community-led developments.

5.5 Neighbourhood plans sit within a framework of statutory planning and development documents.

5.6 Local plans must be prepared with the objective of contributing to the achievement of sustainable development and must be consistent with the National Planning Policy Framework. Local plans set out the strategic priorities for the area, for example, the number of new homes and jobs needed in the area and requirement for infrastructure and facilities.

5.7 Neighbourhood plans should support the delivery of strategic policies contained within local plans and should shape and direct development that is outside of these strategic policies. Strategic policies are those which set out an overall strategy for the pattern, scale and quality of development.

5.8 Once a neighbourhood plan is adopted, it carries the same weight as other development plan policies, and the policies it contains take precedence over existing non-strategic policies in a local plan covering the neighbourhood area, where they conflict; unless they are superseded by strategic or non-strategic policies that are adopted subsequently.

Background

5.9 Lambourn Parish Council, as the qualifying body, successfully applied for the designation of the Lambourn Neighbourhood Area on 7 December 2018 under the Section 61G of the Town and Country Planning Act 1990 (as amended). Since the designation of the Neighbourhood Area, Lambourn Parish Council alongside the local community, have been working together to create a plan, and produced a draft in September 2024, which was consulted on. Details of the comments received and how they were taken into consideration are set out in Appendix D (Consultation Statement).

5.10 The NDP contains 18 Development Management policies that have been grouped around the following themes:

- Environment and landscape
- Flooding and drainage.
- The built environment.
- Housing.
- Community and employment.
- Transport and infrastructure.

5.11 NDPs can include site allocations, and the Lambourn NDP includes three residential site allocations:

- Land at Wantage Road, Lambourn: approximately 25 dwellings

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- Former Royal British Legion Sites, Lambourn: approximately 10 dwellings
- Land at Collingridge Farm, Lambourn: approximately 10 dwellings

5.12 Lambourn Parish Council submitted the NDP (see Appendix C) to WBDC on 16 February 2026. Accompanying the NDP was the Consultation Statement (Appendix D) and the Basic Conditions Statement (Appendix E). After submission, responsibility for taking the plan forward lies with the LPA.

5.13 The first task upon submission is for the LPA to check that the plan complies with the relevant legislation regarding submission requirements. The Legal Compliance Check of the Lambourn NDP (see Appendix F) confirms that it complies with the relevant legislation.

Proposals

5.14 In line with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended), the Lambourn NDP must now be publicised for a six-week period with comments invited.

5.15 Following the six-week publicity period, and in line with Regulation 17 of the Neighbourhood Planning (General) Regulations 2012 (as amended), the Lambourn NDP must then be subject to independent examination. The independent examination will consider whether the NDP meets a set of tests known as Basic Conditions. A NDP will meet the Basic Conditions if:

- it has regard to national policies and advice contained in guidance issued by the Secretary of State; it is appropriate to make the plan;
- it contributes to the achievement of sustainable development;
- it is in general conformity with the strategic policies of the Local Plan; and
- it does not breach and is otherwise compatible with EU obligations.

5.16 Regulation 32 of the Neighbourhood Planning (General) Regulations 2012 (as amended) also prescribes the following Basic Condition:

- The making of the neighbourhood development plan does not breach the requirements of Chapter 8 of Part 6 of the Conservation of Habitats and Species Regulations 2017.

5.17 The NDP, its accompanying documents, in addition to the representations made during the six-week publicity period will be passed on to the appointed examiner.

5.18 Following the independent examination, the examiner will issue a report. If the NDP meets the Basic Conditions, the examiner will recommend that the plan proceed to referendum. However, the examiner may recommend that modifications need to be made to the plan so it meets the Basic Conditions before it can proceed to referendum.

6 Other options considered

6.1 A 'do-nothing' approach was considered and rejected, as Regulations 16 and 17 of the Neighbourhood Planning (General) Regulations 2012 (as amended) require submitted neighbourhood plans to be subject to public consultation and independent examination.

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- 6.2 The Council has a statutory duty to assist qualifying bodies, and to progress neighbourhood plans following submission.
- 6.3 WBDC has undertaken a legal compliance check of the Lambourn NDP, which confirms that the relevant submission requirements have been met. There is therefore no reason why the Lambourn NDP should not proceed to consultation and independent examination.

7 Conclusion

- 7.1 That the report be noted.

8 Appendices

- 8.1 Appendix A – Equalities Impact Assessment
- 8.2 Appendix B – Data Protection Impact Assessment – Stage One
- 8.3 Appendix C – Submission Lambourn Neighbourhood Development Plan
- 8.4 Appendix D – Lambourn Neighbourhood Development Plan Consultation Statement
- 8.5 Appendix E – Lambourn Neighbourhood Development Plan Basic Conditions Statement
- 8.6 Appendix F – Legal Compliance Check of the Lambourn Neighbourhood Development Plan

Background Papers:

None

Subject to Call-In:

Yes: No:

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position:
- Considered or reviewed by Scrutiny Commission or associated Committees, Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only

Wards affected: Lambourn

Lambourn Neighbourhood Development Plan

Officer details:

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West Berkshire Council Equity Impact Assessment

March 2023

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Section 1: Summary details

<p>Directorate and Service Area</p>	<p>Place Development and Housing</p>
<p>What is being assessed (e.g. name of policy, procedure, project, service or proposed service change).</p>	<p>The Council is asked to resolve that:</p> <ol style="list-style-type: none"> 1. The submitted Lambourn NDP be subject to a six-week consultation under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended). 2. Following the six-week consultation, the Lambourn NDP be sent for independent examination under Regulation 17 of the Neighbourhood Planning (General) Regulations 2012 (as amended).
<p>Is this a new or existing function or policy?</p>	<p>New</p>
<p>Summary of assessment Briefly summarise the policy or proposed service change. Summarise possible impacts. Does the proposal bias, discriminate or unfairly disadvantage individuals or groups within the community? (following completion of the assessment).</p>	<p>The Lambourn NDP was developed through extensive public consultation whereby feedback was invited from all sectors of the community. Policies within the NDP are designed to promote inclusive development. The overarching vision of the NDP is to <i>“protect, preserve and improve the Parish of Lambourn by identifying what is important in defining and maintaining its unique character and environment by guiding appropriate growth that sustains and enhances what makes Lambourn special. It recognises the need to:</i></p> <ul style="list-style-type: none"> • <i>Conserve the environment and cultural heritage of the Parish.</i> • <i>Foster sustainable rural enterprise.</i> • <i>Provide affordable and appropriate housing for local people.”</i> <p>This reflects a commitment to social equity and environmental sustainability</p> <p>The NDP is inclusive of all members of the community, and proposals do not discriminate against any protected characteristic.</p>
<p>Completed By</p>	<p>Laila Bassett</p>

Equity Impact Assessment

Authorised By	
Date of Assessment	27 March 2026

Section 2: Detail of proposal

Context / Background Briefly summarise the background to the policy or proposed service change, including reasons for any changes from previous versions.	<p>Since 2018, Lambourn Parish Council assisted by community volunteers, has been preparing a Neighbourhood Development Plan (NDP). The purpose of the Lambourn NDP is to provide planning policies to guide development in the designated Lambourn Neighbourhood Area. The Neighbourhood Area covers the Parish of Lambourn.</p> <p>The NDP will guide development in the Parish of Hungerford to 2041. It presents a vision for the area, supported by 8 objectives. The NDP is structured around six key policy themes, encompassing a total of 19 policies.</p>
Proposals Explain the detail of the proposals, including why this has been decided as the best course of action.	<p>Following submission, responsibility for taking a NDP forward lies with the local planning authority. In accordance with the Regulations, the submitted plan must be publicised for a six-week period with representations invited and must then undergo independent examination. All representations received will be forwarded to the appointed examiner.</p> <p>Approval is now required from Council for the Lambourn NDP to progress to these next stages.</p>
Evidence / Intelligence List and explain any data, consultation outcomes, research findings, feedback from service users and stakeholders etc, that supports your proposals and can help to	<p>The NDP is underpinned by a detailed and robust evidence base. The NDP has been subject several public consultations and has undergone independent examination. As part of the independent examination, the Examiner considered the feedback provided through the consultations on the NDP.</p>

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<p>inform the judgements you make about potential impact on different individuals, communities or groups and our ability to deliver our climate commitments.</p>	
<p>Alternatives considered / rejected</p> <p>Summarise any other approaches that have been considered in developing the policy or proposed service change, and the reasons why these were not adopted. This could include reasons why doing nothing is not an option.</p>	<p>A 'do-nothing' approach was considered and rejected, as Regulations 16 and 17 of the Neighbourhood Planning (General) Regulations 2012 (as amended) require submitted neighbourhood plans to be subject to public consultation and independent examination.</p> <p>The Council has a statutory duty to assist qualifying bodies, and to progress neighbourhood plans following submission.</p> <p>Officers have undertaken a legal compliance check of the Lambourn NDP, which confirms that the relevant submission requirements have been met. There is therefore no reason why the Lambourn NDP should not proceed to consultation and independent examination.</p>

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Section 3: Impact Assessment - Protected Characteristics

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Protected Characteristic	No Impact	Positive	Negative	Description of Impact	Any actions or mitigation to reduce negative impacts	Action owner* (*Job Title, Organisation)	Timescale and monitoring arrangements
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<p>Age</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p>The Lambourn NDP explicitly considers age as a key factor shaping planning policy, recognising both an ageing population and the need to retain and support younger residents. Demographic evidence shows a significant projected increase in residents aged 75 and over by the end of the plan period, alongside concerns about younger people being priced out or leaving due to limited housing choice and facilities. In response, the Plan’s vision and objectives commit to supporting the “next generation and the increasingly elderly population”, embedding age awareness into decisions on housing, accessibility, community facilities and wellbeing, rather than treating age impacts as incidental.</p> <p>In practical planning terms, this translates into strong support for a balanced housing mix and inclusive infrastructure. Housing policies require new developments to demonstrate how they meet the needs of different age groups, including</p>	<p>n/a</p>		
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Equity Impact Assessment

				first-time buyers, working-age residents, and older people needing downsizing, adaptable, sheltered or extra-care housing. Community and infrastructure policies similarly promote facilities and environments that support young people's activities, safe movement for children and cyclists, and accessible, age-friendly spaces that enable older residents to remain independent and socially connected.			
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<p>Disability</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p>Policies within the NDP will have a positive impact on those with disabilities. It places a strong emphasis on accessibility, inclusive design, and community wellbeing.</p> <p>In housing and community terms, the NDP supports developments that enable independent and dignified living for people with disabilities, particularly where disability overlaps with ageing or long-term health conditions. Policies encourage adaptable housing that can be modified over time, helping residents remain in their homes as needs change, and promote community spaces and services that cater to people with additional needs. The NDP also supports accessible community infrastructure, improved connectivity to services, and inclusive recreational and wellbeing facilities, all of which contribute to social inclusion and help mitigate isolation among disabled residents.</p>	<p>n/a</p>		
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<p>Gender Reassignment</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p>The NDP takes an inclusive, non-discriminatory planning approach. The plan places strong emphasis on Lambourn being a safe, healthy, inclusive and caring place to reside. It supports accessible community infrastructure, inclusive design, and wellbeing related services.</p>	<p>n/a</p>		
<p>Marriage & Civil Partnership</p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p>This group would not be affected.</p>	<p>n/a</p>		
<p>Pregnancy & Maternity</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	<p>The NDP has a positive impact by promoting safe, accessible and healthy environments. There are policies supporting safe pedestrian routes, reduced road safety risks, access accessible community facilities, and proximity of housing to services such as the GP surgery, primary school and local shops help reduce physical and practical barriers for pregnant people and those with young children. This supports day-to-day mobility, access to healthcare, and participation in community life during pregnancy and early parenthood.</p>	<p>n/a</p>		

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<p>Race</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>The NDP has a neutral and inclusive impact through its emphasis on equality, wellbeing, and access to services for all residents. The plan's overarching objective is to support Lambourn as a safe, healthy and inclusive community.</p>	<p>n/a</p>		
<p>Sex</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>The NDP has a neutral and inclusive impact through its emphasis on equality, wellbeing, and access to services for all residents. The plan's overarching objective is to support Lambourn as a safe, healthy and inclusive community.</p>	<p>n/a</p>		
<p>Sexual Orientation</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>The NDP has a neutral and inclusive impact through its emphasis on equality, wellbeing, and access to services for all residents. The plan's overarching objective is to support Lambourn as a safe, healthy and inclusive community.</p>	<p>n/a</p>		

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Religion or Belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The NDP has a neutral and inclusive impact through its emphasis on equality, wellbeing, and access to services for all residents. The plan's overarching objective is to support Lambourn as a safe, healthy and inclusive community.	n/a		
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Section 3: Impact Assessment - Additional Community Impacts

Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
Rural communities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The NDP has a positive and protective impact on rural communities by prioritising landscape-led growth and local distinctiveness. It places strong emphasis on conserving the North Wessex Downs National Landscape, protecting open countryside, and			

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Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
				<p>maintaining clear settlement boundaries. This helps safeguard the rural character of Lambourn’s villages and hamlets, ensuring that development is small-scale, sensitively designed, and avoids suburbanisation or urban sprawl that could undermine rural identity.</p> <p>At the same time, the NDP supports the long-term sustainability of rural communities by enabling carefully managed growth that meets local needs. It promotes affordable and appropriate housing for local people, protects essential rural services and facilities, and supports key rural</p>			

Equity Impact Assessment

Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
				industries, particularly the racehorse training industry and small rural businesses. By balancing environmental protection with housing, employment and infrastructure needs, the plan helps rural communities remain viable, connected and resilient while retaining their distinctive character.			
Areas of deprivation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The NDP impacts positively on areas of deprivation by addressing rural affordability, access to services, and local needs, rather than focusing solely on growth. It recognises that deprivation in rural areas is often hidden			

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Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
				<p>and linked to high housing costs, limited transport, and access to services rather than visible urban decline. By supporting affordable housing, small-scale development, and housing targeted at local workers, particularly those in the racehorse training industry, the plan helps reduce pressures that can disproportionately affect lower-income households and vulnerable groups.</p> <p>In addition, the NDP seeks to mitigate deprivation through protecting local facilities and improving accessibility and wellbeing. Policies safeguard essential</p>			

Equity Impact Assessment

Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
				community infrastructure such as healthcare, recreation spaces, and community halls, while promoting safe movement, inclusive design, and connectivity within the parish. By maintaining Lambourn as a sustainable rural service centre and ensuring development contributes positively to social infrastructure, the Plan helps reduce isolation, supports economic participation, and lessens the indirect impacts of deprivation commonly experienced in rural communities.			
Displaced communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

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Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
Care experienced people	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
The Armed Forces Community	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Section 4: Review

Where bias, negative impact or disadvantage is identified, the proposal and/or implementation can be adapted or changed; meaning there is a need for regular review. This review may also be needed to reflect additional data and evidence for a fuller assessment (proportionate to the decision in question). Please state the agreed review timescale for the identified impacts of the policy implementation or service change.

Review Date	n/a
Person Responsible for Review	n/a
Authorised By	n/a

Equity Impact Assessment

EDI employee related EQiA's should now be sent to Human Resources hrenquiries@westberks.gov.uk

Appendix B

Data Protection Impact Assessment – Stage One

The General Data Protection Regulations require a Data Protection Impact Assessment (DPIA) for certain projects that have a significant impact on the rights of data subjects.

Should you require additional guidance in completing this assessment, please refer to the Information Management Officer via dp@westberks.gov.uk

Directorate:	Place
Service:	Development and Housing
Team:	Planning Policy
Lead Officer:	Laila Bassett
Title of Project/System:	Lambourn Neighbourhood Development Plan
Date of Assessment:	27 March 2026

Do you need to do a Data Protection Impact Assessment (DPIA)?

	Yes	No
<p>Will you be processing SENSITIVE or “special category” personal data?</p> <p><i>Note – sensitive personal data is described as “data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation”</i></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Will you be processing data on a large scale?</p> <p><i>Note – Large scale might apply to the number of individuals affected OR the volume of data you are processing OR both</i></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Will your project or system have a “social media” dimension?</p> <p><i>Note – will it have an interactive element which allows users to communicate directly with one another?</i></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Will any decisions be automated?</p> <p><i>Note – does your system or process involve circumstances where an individual’s input is “scored” or assessed without intervention/review/checking by a human being? Will there be any “profiling” of data subjects?</i></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Equity Impact Assessment

	Yes	No
Will your project/system involve CCTV or monitoring of an area accessible to the public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will you be using the data you collect to match or cross-reference against another existing set of data?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will you be using any novel, or technologically advanced systems or processes?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<small>Note – this could include biometrics, “internet of things” connectivity or anything that is currently not widely utilised</small>		

If you answer “Yes” to any of the above, you will probably need to complete [Data Protection Impact Assessment - Stage Two](#). If you are unsure, please consult with the Information Management Officer before proceeding.